

## STOKE LYNE PARISH COUNCIL

### Minutes of the Meeting of Stoke Lyne Parish Council held on Tuesday 11<sup>th</sup> July 2017 in the Parish Meeting Room at 7.00pm

**PRESENT:** Councillors N Barnes  
Mrs L Soper  
J Davies  
P Elliot  
R Keeping  
R Wheatcroft

In Attendance: None

#### 13 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None

#### 14 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None

#### 15 TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON TUESDAY 9<sup>th</sup> May 2017

The minutes of the meeting of 9<sup>th</sup> May 2017 were agreed as a true record subject to confirmation that the height of the free standing totem pole (**17/00170/ADV McDonalds Restaurants**) was **12M** and confirmation of the correct spelling of Cllr Elliot's surname.

#### 16 FINANCE

The Council received a report on their current financial position, which is attached to these Minutes as Appendix A and was noted.

##### a Expenditure for confirmation and approval

Confirm

| Date                      | Payee            | Reason         | Cheque number | Amount |
|---------------------------|------------------|----------------|---------------|--------|
| 15 <sup>th</sup> May 2017 | J Donaldson      | grass          | 100458        | 130.00 |
| 15 <sup>th</sup> May 2017 | Songbird designs | Website        | 100459        | 420.00 |
| 1 <sup>st</sup> June 2017 | D Barnett        | Allotment rent | 100460        | 150.00 |
| 8 <sup>th</sup> June 2017 | J Donaldson      | grass          | 100461        | 195.00 |

Proposer Cllr Mrs Soper  
Seconded Cllr P Elliot  
Agreed unanimously.

Approval

| Date                       | Payee          | Reason         | Cheque Number | Amount |
|----------------------------|----------------|----------------|---------------|--------|
| 10 <sup>th</sup> July 2017 | B Penhallow    | Internal audit | 100462        | 40.00  |
| 10 <sup>th</sup> July 2017 | Mrs A Davies   | Clerk salary   | 100463        | 160.02 |
| 10 <sup>th</sup> July 2017 | HMRC           | Clerk tax      | 100464        | 40.00  |
| 10 <sup>th</sup> July 2017 | John Donaldson | Grass          | 100465        | 130.00 |

Proposer Cllr Barnes

Seconded Cllr Mrs Soper  
Agreed unanimously.

#### **Bank Mandate**

The Parish Council resolved to authorise the changes to the bank mandate required for the Clerk to have access to the bank details and authorised Cllrs Barnes and Davies to sign the same.

#### **Automatic Enrolment for Pension**

The new Clerk is not entitled under this legislation and the Pensions Regulator will be advised accordingly.

### **17 PLANNING APPLICATIONS AND DECISIONS**

#### **NEW**

- Erection of detached drive-thru coffee shop with associated works

Land Adj To Euro Garages Cherwell Valley Services Junction 10 M40 Part Of A43 Through Stoke Lyne Parish Stoke Lyne

Ref. No: 17/01425/F

Screening Opinion to 17/01425/F - Erection of detached drive-thru coffee shop with associated works

Land Adj To Euro Garages Cherwell Valley Services Junction 10 M40 Part Of A43 Through Stoke Lyne Parish Stoke Lyne

Ref. No: 17/00062/SO

Remove existing cattle troughs and to build a solid block wall in its place with wooden slates above, as end of shed.

Lower Farm Stoke Lyne Bicester OX27 8SD

Ref. No: 17/01280/CLUP

Application papers will be circulated as soon as they have been received by the Clerk.

#### **DECISIONS**

- Erection of stable block and use of land for grazing of horses (Re-submission of 16/02042/F)

Land North Of Church Farm Stoke Lyne

Ref. No: 17/00680/F

Permitted

## **18 VILLAGE ISSUES**

### **Broadband**

The Wayleave required for the service to pass over land not in BT's ownership has been resolved. BT have now indicated that there are 2 possible locations for the broadband cabinet to serve the village – either outside the Church (near the existing sub –station) or at the village junction of The Close. BT have confirmed that there will be no significant difference in performance at either location. Councillors expressed concern that a location at the junction of the Close may obscure sight lines for motorists driving up the road, and, after discussion, agreed on balance that the Parish Council's favoured location would be outside the Parish Church, near the existing substation.

Cllr Davies agreed to advise BT accordingly. Subject to there being no delays with the planning application, the system could be installed by December 2017.

### **Planning enforcement**

Cllr Corkin (CDC) has recently advised the Parish Council that Cherwell District Council has been in contact with the owner of Feld Farm Bainton over the removal of the "pod" on his land in accordance with the provisions of an Enforcement notice that has been served on the landowner and upheld on appeal. The District Council has asked their legal department to advise on appropriate action following the owners apparent non- compliance with the terms of the notice. The Clerk will chase Cllr Corkin for an update and circulate any information she receives to all Parish Councillors.

### **Grass cutting – Highway verges**

The Parish Council expressed interest in taking over responsibility for verge cutting within the 30mph zone of the Parish from OCC. Although there was an initial delay as OCC required public liability insurance of £10M, the contractor cutting the playing field has now increased his insurance cover accordingly and the agreement with OCC has been completed. It would appear that the first cut had taken place on the day of the Parish Council meeting – all Councillors were asked to advise the Clerk should any verge within the 30mph boundaries appear to have been missed.

### **Shelswell History Festival**

The Village has received a "thankyou" via Facebook from the Organisers for both the loan of the Parish Council marquee and other volunteer assistance.

## **19 PARISH COUNCIL**

Cllr Keeping has signed his Declaration of Acceptance of Office and completed his Register of Interests, and is now confirmed as a Parish Councillor.

The Council had thanked Mrs Brown, their former Clerk for her help and support over the years and a new Clerk – Mrs Anne Davies, has taken over the role.

## **20 WEBSITE/TRANSPARENCY CODE**

The Clerk will send Minutes, Agendas and details of accounts when available to the web site administrator for publication on the Parish website.

## **21 CORRESPONDENCE**

The Council has recently received correspondence from Cllr Corkin (CDC) about the consultation on proposals to create the next phase of an East/West rail link ( ultimately from Oxford to Cambridge) by extending the current train service from Bicester Village through to Bedford via Winslow and Milton Keynes with a spur to Aylesbury .

## **22. ANY OTHER BUSINESS**

The Clerk was asked to check the planning history at Lower Farm Bainton, as neighbours had concerns that noisy vehicle repairs were taking place on vintage vehicles stored in containers on the farm, and access to and egress from the farm buildings was taking place at unsocial hours, thus disturbing residents living nearby.

There was also concern that stones had been piled on the verge both adjacent to and opposite Lone Barn on the Hardwick to Tusmore Road. This had the effect of reducing the width of highway available to motorists on an already very narrow road, and was potentially a highway danger in that it would not be possible for one vehicle to pass another safely by mounting the verge. The Clerk was asked to report the issue to OCC Highways.

**23 DATE OF NEXT MEETINGS**

Tuesday 10<sup>th</sup> October 2017 at 7pm in the Parish Rooms

Tuesday 9<sup>th</sup> January 2018 at 7pm in the Parish Rooms

**24 ANY OTHER BUSINESS**

None

| Councillor             | Meetings held since last PC Election | Meetings attended | %    | Last meeting attended |
|------------------------|--------------------------------------|-------------------|------|-----------------------|
| Nick Barnes            | 6                                    | 6                 | 100% | 11.07.17              |
| James Davies           | 6                                    | 6                 | 100% | 11.07.17              |
| Lisa Soper             | 6                                    | 5                 | 100% | 11.07.17              |
| Bob Wheatcroft         | 6                                    | 4                 | 66%  | 11.07.17              |
| Phil Elliot            | 5                                    | 4                 | 80%  | 11.07.17              |
| Rex Keeping            | 1                                    | 1                 | 100% | 11.07.17              |
|                        |                                      |                   |      |                       |
| Ian Corkin/Barry Wood* | 6                                    | 4                 | 66%  | 09.05.17              |

**\*Councillor Corkin attended the Annual Parish Meeting**

**There being no further business the meeting closed at 8.15 pm.**